

# Patrick J. B. Simmons

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## EDUCATION

Courses in web design and development, networking, and logic at **Northwestern Connecticut Community College**, 2007-08, and various courses in philosophy, logic, and rhetoric at **Ave Maria University**, 2008-14.

## SKILLS

Strong **leadership and public speaking** skills. Well-versed in various technologies ranging from **web design (HTML5/CSS3)** to advanced **Windows** tasks and automation, and including basic **Linux** use and **hardware** repair. Highly **customer focused** with a desire to deliver the solution which best fits their needs. Exceptional **writing** ability with a focus on straightforward explanations in **clear, easy-to-understand, and informative language**.

## VOLUNTEERING

Assistant Scoutmaster and Cub Scout Day Camp staff member, **Boy Scouts of America**. Assistant at **Arc Day Camp** for Intellectually and developmentally disabled children. Volunteer at Indiana Winter **Special Olympics**. Pro-Bono web design work for Saints Philomena and Cecilia **Catholic Church**. Volunteer work with various Church festivals and **Right-to-Life** events.

## AWARDS

**Eagle Scout**, Boy Scouts of America

## WORK EXPERIENCE

**05.2014 – 09.2015**

*Freelance Web Designer (Various)*  
Designed and built websites for both D-Bears.co, an online store selling custom-made teddy bears; as well as for the Dearborn County Arc's Harvest Hustle 2K/5K Run/Walk. Work included building a runner and sponsor registration system, setting up an online shopping cart, and webpage design and layout.

**11.2004 – 01.2014**

*Perfect North Slopes (Lawrenceburg, IN)*  
Snow Tubing Staff: provided an exceptional snow tubing experience to thousands of customers during the winter seasons. Operated lifts and assisted with customer care.

**09.2012 – 04.2013**

*Ave Maria University (Ave Maria, FL)*  
IT Help Desk Student Worker: performed extensive hardware and software repair and maintenance for students and faculty in a professional academic environment. Duties included updating programs, removing viruses, and rebuilding working units for both users and back offices.

**10.2011 – 08.2013**

*DHL Global Mail (Hebron, KY)*  
Inductor/NPI: worked with parcel sorting machines loading, routing, and collecting sorted mail for external shipment.

**07.2011 – 08.2011**

*Maumee Scout Reservation (Norman, IN)*  
Director, High Adventure: organized mountain biking and mountain boarding day trips as well as managed the camp's High Adventure staff.

**06.2003 – 09.2004**

*Trimble Combustion Systems (Sunman, IN)*  
Assistant: assisted with the construction and testing of industrial combustion systems.

**08.2002 – 05.2003**

*Chateau Pomije Winery (Guilford, IN)*  
Busboy/waiter.